

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
Regular Meeting - January 31, 2022 at 7:30 p.m.
Clinton Township Middle School Auditorium**



CALL TO ORDER: Ms. Brennan called the meeting to order at 7:31 p.m.

PUBLICATION OF NOTICE:

Ms. Brennan read the following:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on January 6, 2022.

- a. Notice was sent to two newspapers designated by the Board: Express Times and Hunterdon Review.
- b. Notice was posted on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School.
- c. Notice was sent to the municipal clerk of Clinton Township.
- d. Please note that this meeting will be streamed.

PUBLIC COMMENT PROCESS:

During the public comment portions of the meeting, any member of the public who is participating virtually that wishes to comment may press the “raise hand” icon on Zoom video. This can be found by clicking the Participants button at the bottom of the Zoom window, then the Blue Hand at the bottom of the Participant window. Until recognized, the members of the public will be kept muted.

ROLL CALL:

Board Member	Present	Absent	Time of arrival after meeting called to order:
Dr. Michael Blumenfeld	X		
Ms. Stacie-Ann Creighton	X		
Ms. Catherine Mary Emery	X		
Mr. Scott Hornick	X		
Ms. Jennifer Kaltenbach	X		
Ms. Alyssa Oliver	X		
Mr. Daniel Rosa	X		
Dr. Catherine Riihimaki	X		
Ms. Lana Brennan	X		

Also present were the following administrators:

Dr. Ruberto, Superintendent of Schools

Mr. Kramer, School Business Administrator/Board Secretary

PLEDGE OF ALLEGIANCE: Dr. Blumenfeld led the Board in the Pledge of Allegiance.

PRESENTATION:

June 30 ,2021 Comprehensive Annual Financial Report

Presented by Heidi Wohlleb, Partner, Nisivoccia, LLP

BOARD PRESIDENT'S COMMENTS/REPORT

- Acknowledgement of board members for School Board Appreciation Month
- Mandated governance training for board members
- Mandated ethics disclosure forms
- Superintendent search update
 - Candidate pool report to be posted on the website
 - Will share additional information at next meeting
- March meeting will introduce the preliminary budget
- March 8th the election sites will be open for the vote on the referendum

SUPERINTENDENT'S REPORT

- Acknowledgement
 - Administrators & Teachers
- Covid Situation
 - Virtual Platform
 - Orange Level
 - Dashboard - website
 - District Advisory met 12/21/2021
- Safe Return Plan
- Memorandum of Agreement Approved
- End of Year Activities
 - Graduation Plans
 - Kindergarten Registration & Orientation
 - 8th Grade Field Trip
- PTA Acknowledgement
- Winter Sports Resumed
- February 15th Parent Forum
 - Curriculum
- Improved Emergent Situations
 - Transportation
 - Substitutes

- Students Reviewing Wellness Policy 8505
- Mid-Year Goal Status
- Referendum Information - Mark Kramer
 - No new taxes need to be raised to fund the projects
 - PMG Window Replacement, HVAC Upgrades at RVS & PMG
 - 34% discount from state aid if referendum passes
 - Special election will be held on March 8th, 3 p.m. - 8 p.m.

SUPERINTENDENT'S ACTION ITEMS:

Ms. Brennan requested a motion and a second on the following resolutions, 22-SU-011 through 22-SU-012.

Action Item 22-SU-011

BE IT RESOLVED, that the Board of Education accepts the December 2021 enrollment and suspension reports presented by Superintendent of Schools, Dr. Johanna Ruberto.

Building	Enrollment As of 12/31/2021	December 2021 Suspensions
PMG	390	0
RVS	374	3
CTMS	426	2
District Total	1,190	5

Action Item 22-SU-012

BE IT RESOLVED, that the Board of Education hereby affirms the second reading of the Superintendent of Schools, Dr. Johanna Ruberto's, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

- HIB Report Tracking Number 225027
- HIB Report Tracking Number 225445

Board of Education Roll Call Vote on Action Items 22-SU-011 through 22-SU-012

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion		2nd	Motioned						
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

9 Yes Votes - Motion Carries

FIRST RECOGNITION OF THE PUBLIC:

- Ms. Brennan asked if anybody was interested in speaking to the board and there were no requests made to speak from the public.

BOARD ACTION:

Mr. Kramer reported on behalf of the board in support of the following resolutions and reminded board members to submit their ethics disclosure forms.

Ms. Brennan requested a motion and a second on the following resolutions, 22-BA-024 through 22-BA-028.

22-BA-024 APPROVE DECEMBER 2021 MEETING MINUTES

22-BA-025 APPROVE JANUARY 2022 MEETING MINUTES

**22-BA-026 ACCEPT DONATION FROM FIRST DUE FABRICATION IN THE
AMOUNT OF \$100**

**22-BA-027 ACCEPT DONATION FROM E-RATE ADVANTAGE, LLC IN THE
AMOUNT OF \$1,500**

**22-BA-028 RESOLUTION OF THE BOARD OF EDUCATION OF THE
TOWNSHIP OF CLINTON IN THE COUNTY OF HUNTERDON,
NEW JERSEY AUTHORIZING THE SUBMISSION OF A BOND
PROPOSAL QUESTION TO THE SCHOOL DISTRICT VOTERS AT
A SPECIAL SCHOOL DISTRICT ELECTION TO BE HELD ON
MARCH 8, 2022**

Action Item 22-BA-024

APPROVE DECEMBER 2021 MEETING MINUTES

Motion to approve the following list of board meeting minutes:

- December 13, 2021 - Regular Meeting
- December 13, 2021 - Executive Session

Action Item 22-BA-025

APPROVE JANUARY 2022 MEETING MINUTES

Motion to approve the following list of board meeting minutes:

- January 5, 2022 - Organization Meeting
- January 5, 2022 - Executive Session
- January 10, 2022 - Special Meeting
- January 10, 2022 - Executive Session

- January 11, 2022 - Special Meeting
- January 11, 2022 - Executive Session
- January 12, 2022 - Special Meeting
- January 12, 2022 - Executive Session
- January 25, 2022 - Special Meeting
- January 25, 2022 - Executive Session
- January 26, 2022 - Special Meeting
- January 26, 2022 - Executive Session

Action Item 22-BA-026

ACCEPT DONATION FROM FIRST DUE FABRICATION IN THE AMOUNT OF \$100

Motion to accept, with appreciation, the donation of \$100 from First Due Fabrication, to be deposited in the Clinton Township BOE Cafeteria Account and applied towards the balances of kindergarten students who qualify for free and reduced lunch, to be used for snack purchases.

Action Item 22-BA-027

ACCEPT DONATION FROM E-RATE ADVANTAGE, LLC IN THE AMOUNT OF \$1,500

Motion to accept, with appreciation, the donation of \$1,500 from E-rate Advantage, to be deposited in the CTMS Student Activity Account to support 7th grade students in need.

Action Item 22-BA-028

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF CLINTON IN THE COUNTY OF HUNTERDON, NEW JERSEY AUTHORIZING THE SUBMISSION OF A BOND PROPOSAL QUESTION TO THE SCHOOL DISTRICT VOTERS AT A SPECIAL SCHOOL DISTRICT ELECTION TO BE HELD ON MARCH 8, 2022

BE IT RESOLVED BY The Board of Education of the Township of Clinton in the County of Hunterdon, New Jersey (the "Board") (not less than a majority of the full membership of the Board concurring) as follows:

1. The following proposal (the "Proposal") shall be submitted to the legal voters of the School District at a special School District election (the "Election") to be held on Tuesday, March 8, 2022 commencing at 3:00 p.m. for the purposes hereinafter provided. The polls shall remain open until 8:00 p.m. and as much longer as may be necessary to permit all the legal voters then present to vote and cast their ballot. The form of the Proposal will read substantially as follows except as otherwise may be set forth herein:

BOND PROPOSAL QUESTION

The Board of Education of the Township of Clinton in the County of Hunterdon, New Jersey is authorized (a) to undertake various improvements, alterations, renovations, and upgrades to the HVAC system at Round Valley School, and to undertake various improvements, alterations, renovations, and upgrades to the HVAC system, and to replace various windows at Patrick McGaheran School, including acquisition and installation of fixtures, equipment and any site work; (b) to appropriate \$1,536,321 for such improvements; and (c) to issue bonds in an amount not to exceed \$1,536,321.

The final eligible costs for the projects approved by the New Jersey Commissioner of Education are \$1,536,321 (consisting of \$687,800 for Round Valley School and \$848,521 for Patrick McGaheran School). The projects include \$0 for school facility construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g). The State debt service aid percentage will equal 40% of the annual debt service due with respect to the final eligible costs of the projects. The Board of Education is authorized to transfer funds among the projects approved at this special election.

Do you approve this bond proposal question?

2. The Board hereby approves and adopts the Proposal set forth above and, subject to the approval of the legal voters of the School District, hereby determines to carry out the same as described therein (the "Project"). The Board authorizes the Interim Business Administrator/Board Secretary, consistent with any advice received from bond counsel, to revise the proposal prior to the Election to conform to any applicable legal requirements, if necessary.

3. The Board hereby acknowledges and confirms that, in accordance with the requirements of N.J.S.A. 18A:24-16 and N.J.S.A. 18A:24-17, a Supplemental Debt Statement has been prepared as of the date of this resolution by the chief financial officer of the Township of Clinton, giving effect to the proposed total authorization of School Bonds of the School District in the maximum amount provided for in the Proposal, and that such supplemental debt statement has been filed in the office of each of the Clerk of the Township of Clinton, in the office of the Interim Business Administrator/Board Secretary prior to the adoption of this resolution, and will be filed in the office of the Director of the Division of Local Government Services, State of New Jersey, Department of Community Affairs prior to the date of the Election.

4. The Interim Business Administrator/Board Secretary is hereby authorized and directed, in conjunction with Bond Counsel, to deliver a certified copy of this resolution and such other information as shall be necessary to the County Clerk as required by N.J.S.A. 19:60-2, to request the County Clerk to submit the Proposal to the voters at the

Election and to seek the assistance of the county officials and the municipal clerk in conducting the Election.

5. The Board hereby: (i) accepts the determination of Preliminary Eligible Costs as set forth in the letters from the New Jersey Department of Education and not to appeal such determinations made therein; (ii) elects to receive the State Share in the form of debt service aid pursuant to Section 9 of the Educational Facilities Construction and Financing Act, N.J.S.A. 18A:7G-1 *et seq.* (the “Act”); (iii) determines to construct the Project itself; (iv) agrees to locally fund any excess costs; and (v) delegates the supervision of the Project to the Interim Business Administrator/Board Secretary.

6. The School District’s appointed architects for the Projects (collectively, the “Project Architects”), have heretofore been authorized and delegated the responsibility to prepare the plans and specifications for the Project in consultation with and under the supervision of the Interim Business Administrator/Board Secretary, who has been delegated the responsibility to work with the Project Architects for this purposes on behalf of the Board, in accordance with the requirements of N.J.S.A. 18A:18A-16, and such authorizations and delegations are hereof reconfirmed.

7. The School Administration and such other officers, professionals and agents of the Board as are necessary, including Wilentz, Goldman & Spitzer, P.A., Bond Counsel, and the Project Architects, are each hereby authorized and directed to perform such acts, execute such documents and do such things as are necessary and proper for the submission of the Proposal to the voters of the School District at the Election, including preparation and submission of all required applications for receipt of debt service aid.

8. This Board hereby makes the following covenants and declarations with respect to obligations determined to be issued by the Interim Business Administrator/Board Secretary through a public offering of private placement or through a conduit borrower on a tax exempt basis. The Board hereby covenants that it will comply with any conditions subsequently imposed by the Internal Revenue Code of 1986, as amended (the “Code”), in order to preserve the exemption from taxation of interest on its bonds or notes if issued as tax exempt, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on its bonds or notes. The Interim Business Administrator/Board Secretary is hereby authorized to act on behalf of the Board to deem the obligations authorized herein as bank qualified for the purposes of Section 265 of the Code, when appropriate. The Board hereby declares its intent to issue bonds or notes in the amount set forth in the Proposal approved by the voters as set forth in Section 1 and to use the proceeds to pay or to reimburse expenditures for the costs of the Projects authorized herein. This resolution is a declaration of intent within the meaning and for the

purposes of Treasury Regulations 1.150-2 or any successor provisions of federal income tax law.

9. This resolution shall take effect immediately.

Board of Education Roll Call Vote on Action Items 22-BA-024 through 22-BA-028

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion					2nd			Motioned	
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

9 Yes Votes - Motion Carries

FACILITIES/FINANCE:

Ms. Brennan - Chair; Dr. Blumenfeld, Mr. Rosa

Ms. Brennan reported on behalf of the Facilities & Finance committee in support of the following resolutions. The Facilities & Finance committee met on January 27th and discussed the resolutions on the agenda and the bond referendum. Demographic study should be completed within the next few weeks. Budget process is continuing.

Ms. Brennan requested a motion and a second on the following resolutions, 22-FF-047 through 22-FF-057.

- 22-FF-047 APPROVAL OF BILL LIST**
- 22-FF-048 ACCEPTANCE OF THE NOVEMBER 2021 FINANCIAL REPORTS**
- 22-FF-049 ACCEPTANCE OF THE DECEMBER 2021 FINANCIAL REPORTS**
- 22-FF-050 APPROVAL OF TRANSFERS THROUGH NOVEMBER 2021**
- 22-FF-051 APPROVAL OF TRANSFERS THROUGH DECEMBER 2021**
- 22-FF-052 APPROVAL OF CTSA AGREEMENT WITH WARREN COUNTY SPECIAL SERVICES**
- 22-FF-053 DISCUSSION OF THE JUNE 30, 2021 FISCAL YEAR END COMPREHENSIVE ANNUAL FINANCIAL REPORT AND ACCEPTANCE OF REPORT**
- 22-FF-054 AWARD OF BID - PATRICK MCGAHERAN HVAC UPGRADES**
- 22-FF-055 REJECTION OF BIDS - ROUND VALLEY HVAC UPGRADES**
- 22-FF-056 APPROVAL OF PARENT TRANSPORTATION CONTRACTS**
- 22-FF-057 APPROVAL OF 2022/2023 PRESCHOOL TUITION RATE**

Action Item 22-FF-047**APPROVAL OF BILL LIST**

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dating December 14, 2021 through January 24, 2022 is being presented to the board with the recommendation that they be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW, THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education approves the list of bills for payment in the grand sum of \$ 5,735,603.14; and

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Clinton Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy #6470 – Payment of Claims.

General Account	\$ 5,649,801.61
Food Service Account	85,801.53
TOTAL	\$ 5,735,603.14

Action Item 22-FF-048**ACCEPTANCE OF THE NOVEMBER 2021 FINANCIAL REPORTS**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Clinton Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district's financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the Clinton Township Board of Education receive and accept the monthly financial statement, the Board Secretary's, and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending September 30, 2021 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending November 30, 2021; and

BE IT FURTHER RESOLVED, that the Board Secretary and Clinton Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district's financial obligation.

Action Item 22-FF-049

ACCEPTANCE OF THE DECEMBER 2021 FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Clinton Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district's financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the Clinton Township Board of Education receive and accept the monthly financial statement, the Board Secretary's, and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending September 30, 2021 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending December 31, 2021; and

BE IT FURTHER RESOLVED, that the Board Secretary and Clinton Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district's financial obligation.

Action Item 22-FF-050

APPROVAL OF TRANSFERS THROUGH NOVEMBER 2021

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified, and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW, THEREFORE BE IT RESOLVED, that Clinton Township Board of Education ratifies and approves the transfers in the reports “Transfers Before/After” for fiscal year 2021-2022 through November 30, 2021, approved by the Superintendent, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district administrators.

Action Item 22-FF-051

APPROVAL OF TRANSFERS THROUGH DECEMBER 2021

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified, and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW, THEREFORE BE IT RESOLVED, that Clinton Township Board of Education ratifies and approves the transfers in the reports “Transfers Before/After” for fiscal year 2021-2022 through December 31, 2021, approved by the Superintendent, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district administrators.

Action Item 22-FF-052

APPROVAL OF CTSA AGREEMENT WITH WARREN COUNTY SPECIAL SERVICES

Motion to approve the Coordinated Transportation Services Agency Agreement with Warren County Special Services School District for the 2022-2023 school year, with a 4% administrative fee.

Action Item 22-FF-053

DISCUSSION OF THE JUNE 30, 2021 FISCAL YEAR END COMPREHENSIVE ANNUAL FINANCIAL REPORT AND ACCEPTANCE OF REPORT

WHEREAS, the Clinton Township Board of Education (the Board) caused an annual audit of the district's accounts and financial transactions to be conducted by a public school accountant for the 2020-2021 fiscal year pursuant to NJSA 18A:23; and

WHEREAS, said "Comprehensive Annual Financial Report" (CAFR) and "Auditor's Management Report" (AMR) for the fiscal year ended June 30, 2021, are required to be filed with the Office of the Commissioner, pursuant to NJSA 18A:23-3; and

WHEREAS, a presentation of the audit with discussion of the district's fiscal status was made to the Board and public by members of the audit firm of Nisivoccia, LLP at the board meeting of January 31, 2022; and

WHEREAS, the presentation allowed for a public discussion of the audit results including the district's overall financial position, reserved, unreserved and excess surplus fund balances, funding of worker's compensation and compensated absences, and food services' operations; and

WHEREAS, the synopsis of the CAFR was available to the public at the January 31, 2022 board meeting with copies of the synopsis available at the offices of the School Business Administrator upon request; and

NOW THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education accepts the June 30, 2021 audit; and

BE IT FURTHER RESOLVED, that the Board hereby incorporates the Synopsis of the Audit as part of the minutes of this meeting of January 31, 2022, and noting any public discussion of same for the minutes; and

BE IT FURTHER RESOLVED, that the School Business Administrator be directed to forward to the Executive County Superintendent the minutes together with necessary copies of the CAFR, Synopsis, and certified board minutes adopting the above items or as stated in the Department of Education's requirements.

Action Item 22-FF-054

AWARD OF BID – PATRICK MCGAHERAN HVAC UPGRADES

WHEREAS, the Board of Education publicly advertised and solicited bids from interested contractors for the HVAC Upgrades at Patrick McGaheran School; and

WHEREAS, the bids for the project were received, publicly opened and read aloud in the District Administrative Office on January 20, 2022; and

WHEREAS, Reiner Group, Inc. of Fair Lawn, New Jersey, submitted a base bid amount of \$378,000.00 for the project; and

WHEREAS, after consideration of the bids received, there are no material defects in Reiner's bid and it is, therefore, deemed to be the lowest responsive and responsible bidder for the project;

NOW, THEREFORE, BE IT RESOLVED that the bid be awarded to Reiner Group, Inc., 11-07 River Road, Fair Lawn, New Jersey 07410 in the amount of \$378,000.00, per the Project Specifications. The award is inclusive of the bid allowance set forth in the specifications and subject to the terms and conditions of a contractual agreement pending review by Board counsel, and which the Board President and/or Business Administrator is authorized to execute on behalf of the Board.

Action Item 22-FF-055

REJECTION OF BIDS - ROUND VALLEY HVAC UPGRADES

WHEREAS, the Board of Education previously advertised for bids from interested contractors for the HVAC Upgrades at the Round Valley School; and

WHEREAS, bids were received in response to the request for bids, which were publicly opened and read aloud in the District Business Office on January 20, 2022; and

WHEREAS, in accordance with N.J.S.A. 18A:18A-22 and 18A:18A-36, the Board of Education must either award or reject all bids within sixty (60) days of the opening of the bids, subject to certain exceptions; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-22(a), a Board of Education may reject all bids for a given project when the lowest bid substantially exceeds the Board's cost estimates for the project, among other reasons; and

WHEREAS, the Board of Education has determined that the costs set forth in the bids received in response to the request for bids are far in excess of the Board's initial cost estimates for the project;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby rejects all bids received for the Project because the amounts bid on the project substantially exceed the Board's cost estimates for same; and be it further

RESOLVED, that the Board of Education hereby authorizes the immediate rebid of the Project in order to solicit lower priced proposals in accordance with the Board's initial cost estimates for the project.

Action Item 22-FF-056

APPROVAL OF PARENT TRANSPORTATION CONTRACTS

Motion to approve the 2021-2022 Parental Contracts for Student Transportation to and from out of district placements with CY for the following routes:

Route #	Effective Dates	Per Diem Amount	Total Not to Exceed
PT1	11/15/2021 - 11/30/2021	\$90.00	\$810
PT2	12/15/2021 - 5/31/2022	\$90.00	\$11,340

Action Item 22-FF-057

APPROVAL OF 2022/2023 PRESCHOOL TUITION RATE

Motion to approve the 2022/2023 preschool tuition rate of \$350 per month, not to exceed \$3,500 per year.

Board of Education Roll Call Vote on Action Items 22-FF-047 through 22-FF-057

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion	Motioned					2nd			
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

9 Yes Votes - Motion Carries

PERSONNEL:

Mr. Hornick - Chair; Ms. Creighton, Ms. Emery

Mr. Hornick reported on behalf of the Personnel committee in support of the following resolutions. The Personnel committee met on January 18th and discussed the following resolutions, Covid testing availability, staff observations, and coordinating substitute teachers.

Ms. Brennan requested a motion and a second on the following resolutions, 22-P-080 through 22-P-092.

Action Item 22-P-080

Motion to accept the notice of retirement, with regret, for the following employee(s):

Name	Position	Years of Service	Effective Date	PCR#
Slagus, Joan	Occupational Therapist	16	8/1/2022	0000165

Action Item 22-P-081

Motion to end the employment of the following employee(s):

Employee ID#	Position	Effective Date	PCR#
87865226	Teaching Assistant	12/15/2021	0000255

Action Item 22-P-082

Motion to offer employment for the 2021-2022 school year to the following, at the recommendation of the Interim Superintendent of Schools:

Name	Position	Guide	FTE	Effective Date	Annual Salary (Based on 1.0 FTE)	Tenure Date	PCR#
Pierson, Alexandra	Teaching Assistant	BA, Step 1	1.0	1/3/2022	\$26,915.00	N/A	0000271
Fishburn,* Rhonda	Special Education Teacher	BA, Step D	1.0	On or about 2/16//2022	\$60,955.00	2/17/2026	0000022
Graham, Jennifer	Teaching Assistant	BA, Step 10	1.0	2/7/2022	\$30,375.00	N/A	0000246
Dipini,* Griselle	World Language Teacher	MA, Step Q	1.0	On or about 3/1/2022	\$ 78,995.00	On or about 3/2/2026	0000048
Torrey,* Melissa	Leave Replacement Social Worker	MA in F, Step H	1.0	On or about 2/16/2022 - 4/6/2022	\$68,280.00	N/A	0000039
Mascera,* Lisa	Leave Replacement Teacher	BA, Step B	1.0	2/7/2022 - 6/30/2022	\$58,715.00	N/A	0000017

**Final employment status approved pending successful completion of criminal history background check and requested employment information pursuant to PL 2018, c.5 for all new staff.*

Action Item 22-P-083

Motion to accept, with regret, resignation of the following employee(s):

Name	Position	Effective Date	PCR#
Zartler, Paul	Substitute Teacher	1/28/2022	0000600

Action Item 22-P-084

Motion to approve the following substitutes for the 2021-2022 school year:

Substitute Teacher(s)	Daily Rate	Half-Day Rate	Effective Date
Devincenzo, Marissa*	\$140.00	\$70.00	1/10/2022
Graham, Jennifer	\$140.00	\$70.00	1/18/2022
McCaffrey, Thomas*	\$140.00	\$70.00	On or about 2/15/2022
Willigan, Christina*	\$140.00	\$70.00	2/1/2022

Substitute Teaching Assistant(s)	Daily Rate	Half-Day Rate	Effective Date
Devincenzo, Marissa*	\$140.00	\$70.00	1/10/2022
McCaffrey, Thomas*	\$140.00	\$70.00	On or about 2/15/2022
Willigan, Christina*	\$140.00	\$70.00	2/01/2022

Substitute Custodian(s)	Hourly Rate	Effective Date
Anderson, Marlene*	\$17.00	On or about 2/1/2022

Substitute Nurse(s)	Daily Rate	Half-Day Rate	Effective Date
Stephanie Cooley*	\$200.00	\$100.00	2/1/2022

Substitute Bus Aide	Hourly Rate	Effective Date
Guidi, Mary Beth	\$51.09	12/10/2021
Pozensky-Cohen, Elise	\$ 54.22	12/3/2021

**Final employment status approved pending successful completion of criminal history background check and requested employment information pursuant to PL 2018, c.5 for all new staff.*

Action Item 22-P-085

Motion to approve the following certificated employee(s) for horizontal movement across the salary guide:

Name	From	To	Effective Date
Dmuchowski, Angela*	MA in F	MA in F+15	2/15/2022
Perkalis, Emily*	BA+15	MA in F	2/15/2022
Vona, Kaitlyn*	MA in F	MA in F+15	2/15/2022

**Pending receipt of transcript documentation.*

Action Item 22-P-086

Motion to amend the start date for the following new hires:

Employee	Original Start Date	New Start Date	PCR#
McQueen, Star	12/15/2021	12/20/2021	0000105

Action Item 22-P-087

Motion to approve the following 2021-2022 assignments of the Non-Affiliated staff and salaries as set forth in Schedule A, at the recommendation of the Interim Superintendent of Schools, with the support of the negotiating committee, retroactive to 7/1/2021.

Action Item 22-P-088

Motion to approve the following leaves of absence:

Employee ID	Paid Dates	Unpaid Dates	Return to Work Date	PCR#
35921691	None	1/3/2022 - 1/28/2022	1/31/2022	0000198
49793060	None	1/12/2022 - 4/6/2022	4/11/2022	0000039
19450030	1/31/2022 - 2/16/2022	None	2/17/2022	0000156
38186102	None	2/15/2022 - 3/30/2022	3/31/2022	0000133

Action Item 22-P-089

Motion to approve the following club advisors/chaperones at Clinton Township Middle School for the 2021-2022 school year:

Sport/Club	Advisor/Coach	Stipend/ Hourly Rate	Effective Date
Athletic & Dance Events Chaperone	Alexandra Pierson	\$27.83 Not to exceed 3 hours	1/5/22

Action Item 22-P-090

Motion to approve the following employee as a contact tracer:

Name	Hourly Rate	Effective Date
Giordano, Christina	\$51.68	1/17/2022

Action Item 22-P-091

WHEREAS, the Clinton Township Board of Education has previously provided non-affiliated, non-certificated, and non-tenured eligible employees with Contractual Tenure; and

WHEREAS, the Clinton Township Board of Education has determined to discontinue this procedure;

NOW THEREFORE BE IT RESOLVED, effective immediately, the Clinton Township Board of Education shall no longer extend Contractual Tenure to any non-affiliated,

non-certificated, non-tenured eligible employees who do not earn tenure in accordance with N.J.S.A. 18A:17-2.;

BE IT FURTHER RESOLVED that any employees of the Clinton Township Board of Education who have been issued contractual tenure as of January 31, 2022 will continue to have contractual tenure until they separate from the board. The following individuals have received contractual tenure with the board:

Shari Schultz Carmella Shaw Marianne Stokes

Action Item 22-P-092

Motion to approve tenure for the following administrator(s):

Name	Position	Tenure Date	PCR#
Paccione, Jennifer	Supervisor, Instruction, Data, & Assessments	2/9/2022	0000109

Board of Education Roll Call Vote on Action Items 22-P-080 through 22-P-092

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion		Motioned						2nd	
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

9 Yes Votes - Motion Carries

POLICY:

Ms. Kaltenbach - Chair; Ms. Creighton, Ms. Oliver

Ms. Kaltenbach reported on behalf of the Policy committee. The Policy Committee met on January 18th and discussed the following resolutions and policies. Some of the ideas from Policy 8810, Religious Holidays, are incorporated into the revised Policy 2270, Religion in the Schools.

Ms. Brennan requested a motion and a second on the following resolutions, 22-PR-016 through 22-PR-018.

Action Item 22-PR-016

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education approves the first reading of the following policies, regulations, and bylaws at this Board Meeting on January 31, 2022:

FURTHERMORE, BE IT RESOLVED, these policies and regulations shall be presented to the Board for adoption after a second reading at the March 14, 2022 Board Meeting.

- Policy 2270 Religion in the Schools
- Policy 4146 Nonrenewal of Nontenured Support Staff Member
- Regulation 4146 Nonrenewal of Nontenured Support Staff Member
- Policy 5751 Sexual Harassment of Students (M)
- Regulation 5751 Sexual Harassment of Students (M)
- Policy 6620 Petty Cash (M)
- Policy 7432 - Eye Protection (M)
- Regulation 7432 - Eye Protection (M)

Action Item 22-PR-017

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

WHEREAS, the Clinton Township Board of Education approved the first reading of these policies and regulations at the Board Meeting on December 13, 2021; and

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education adopts the following policies and regulations from a second reading at this Board Meeting on January 31, 2022:

- Policy 2422 Comprehensive Health and Physical Education (M)
- Policy 3221 Evaluation Of Teachers (M)
- Regulation 3221 Evaluation Of Teachers (M)
- Policy 3222 Evaluation Of Teaching Staff Members, Excluding Teachers And Administrators (M)
- Regulation 3222 Evaluation Of Teaching Staff Members, Excluding Teachers And Administrators (M)

- Policy 3223 Evaluation of Administrators, Excluding Principals (M)
- Regulation 3223 Evaluation of Administrators, Excluding Principals (M)
- Policy 3224 Evaluation Of Principals, Vice Principals, And Assistant Principals (M)
- Regulation 3224 Evaluation Of Principals, Vice Principals, And Assistant Principals (M)
- Policy 8420 Emergency And Crisis Situations (M)
- Regulation 8420.1 Fire And Fire Drills (M)

Action Item 22-PR-018

Motion to abolish the following policy, which is no longer applicable:

- Policy 8810 Religious Holidays

Board of Education Roll Call Vote on Action Items 22-PR-016 through 22-PR-018

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion		Motioned		2nd					
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

9 Yes Votes - Motion Carries

CURRICULUM:

Dr. Riihimaki - Chair; Mr. Hornick, Ms. Kaltenbach

Dr. Riihimaki reported on behalf of the Curriculum committee in support of the following resolutions. The Curriculum Committee met on January 20th and discussed the following resolutions. They also discussed upcoming parent nights, Start Strong Assessment data, and book clubs.

Ms. Brennan requested a motion and a second on the following resolutions, 22-CUR-040 through 22-CUR-046.

Action Item 22-CUR-040

Motion to approve the following services for the 2021/2022 school year:

SERVICE	PROVIDER	COST NOT TO EXCEED
Itinerant Services for SID #3760740199	Summit Speech School	\$5,115
Neurodevelopment Assessment	Hunterdon	\$1,500

SID #8706158593	Medical Center	
Home Instruction for SID #7307239477	Silvergate Prep	\$1,717.20
Home Instruction for SID # 6259931921	Brookfield Schools/For KEEPS	Not to exceed 10 hours a week, \$30.05 per hour, Total not to exceed \$3,606
Tuition & TA for SID # 8839494839, effective 1/31/2022	Eden School	Tuition not to exceed \$50,324.35, TA not to exceed \$18,354.95

Action Item 22-CUR-041

Motion to approve the following travel expenditures:

Employee	Program Title/Location	Date(s)	Cost	Mileage /Tolls	Lodging/ Meals/ Parking
Frank Bognini	NJBGA Annual Conference/Expo	3/21/22-3/23/22	\$300.00	\$106.50	\$294.00
Michele LaFevre	NJASBO Workshop Classes Morris Plains, NJ	2/5/22-5/14/22 (Saturdays)	\$840.00	N/A	N/A
Mala Chakraborty	Wilson Level K Foundations Workshop	2/9/22	\$300.00	N/A	N/A

Action Item 22-CUR-042

Motion to approve the following student internship:

Name of Student	Program/University	Date(s)	Staff Member Being Assigned to	Number of Hours
Kristen Vogt	School Counseling Internship Montclair State University	2/1 - 6/30/2022	Carol Frey	75 individual counseling and 8 group counseling

Action Item 22-CUR-043

Motion to amend prior **Action Item 21-CUR-096**, approved on June 28, 2021, to increase the total amount of the contract with High Consulting Services for administrative support as it relates to staff observations through June 30, 2022 from \$20,000 to \$26,500 due to the need for an increased number of observations.

Action Item 22-CUR-044

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2022-2023 year; and

WHEREAS, the Clinton Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

NOW THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education hereby authorizes the Superintendent to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2022-2023 school year.

Action Item 22-CUR-045

Motion to approve the submission and posting to the District website of the updated Safe Return Plan, as required by the NJDOE, with the following changes:

- Daily screener ready to implement, if needed
- Virtual Option

Action Item 21-CUR-046

Motion to approve the Preschool Lottery Drawing to be held on February 23, 2022, for the 2022/2023 school year.

Board of Education Roll Call Vote on Action Items 22-CUR-040 through 22-CUR-046

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion			Motioned			2nd			
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

9 Yes Votes - Motion Carries

OLD BUSINESS:

- None

NEW BUSINESS:

- Ms. Creighton attended the Hunterdon County School Board Association meeting on January 27th. They discussed legislative updates, learning from the pandemic, and using ESSER funds.
- Dr. Riihimaki thanked the staff for offering the opportunity to accept remote comments.

SECOND RECOGNITION OF THE PUBLIC:

- Ms. Brennan asked if anybody was interested in speaking to the board and there were no requests made to speak from the public.

EXECUTIVE SESSION:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend, and

WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.

WHEREAS, the nature of the matter(s) to be discussed, reviewed, or heard before the Board, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et. seq., shall include HIB investigations, superintendent search and legal matters.

WHEREAS, the length of the executive session is expected to be approximately 90 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

NOW, THEREFORE, BE IT RESOLVED, that the Clinton Township Board of Education will go into Executive Session for the above stated reasons;

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the subject will be made public at such time as the reason for confidentiality no longer exists.

ADJOURN TO EXECUTIVE SESSION:

Motion to approve the above executive session resolution for the board moving into closed session to discuss HIB investigations, superintendent search and legal matters, wherein the length of time for the executive session is expected to be approximately 90 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

Action 22-AJ-039

Motion made by Ms. Oliver, seconded by Dr. Riihimaki, to adjourn the meeting of the Clinton Township Board of Education into executive session at 8:59 p.m.

By Consensus: 9 Ayes

RECONVENE TO PUBLIC SESSION:

Action 22-AJ-040

Motion made by Ms. Creighton, seconded by Mr. Hornick, to reconvene the meeting of the Clinton Township Board of Education into public session at 10:18 p.m.

By Consensus: 9 Ayes

ANTI-BULLYING BILL OF RIGHTS

Ms. Brennan requested a motion and a second on the following resolution, 22-SU-013.

Action Item 22-SU-013

BE IT RESOLVED, that the Board of Education hereby affirms the first reading of the Superintendent of Schools, Dr. Johanna Ruberto's, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

- HIB Report Tracking Number 226077
- HIB Report Tracking Number 226078
- HIB Report Tracking Number 226168
- HIB Report Tracking Number 226345

Board of Education Roll Call Vote on Action Item 22-SU-013

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion		2nd	Motioned						
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

9 Yes Votes - Motion Carries

ADJOURNMENT:**Action 22-AJ-041**

Motion made by Ms. Emery, seconded by Ms. Kaltenbach, to adjourn the meeting of the Clinton Township Board of Education at 10:19 p.m.

By Consensus: 9 Ayes

NEXT MEETING DATES:

March 14, 2022

September 19, 2022

May 2, 2022

October 17, 2022

June 27, 2022

December 12, 2022

August 22, 2022

January 4, 2023 (Organization Meeting)

Respectfully submitted,



Mark Kramer

School Business Administrator/Board Secretary

Board of Education Approved: March 14, 2022